

Financial Support Application

Form Academic Year 2025/26

For help with costs of: transport, meals, materials, equipment, college services fee, books, revision guides, equipment, DBS for work experience, trips, exam re-sit fees and other course related costs

Please use **BLACK INK** and **BLOCK CAPITALS** and answer all of the questions required – enter N/A or No, as appropriate. Make sure you sign the application and enclose the additional financial evidence required.

Any queries please email: sixthform@northstowe.education

Student Name	
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Student Number		Date of Birth	
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Home Address	
Postcode	
E-mail	

Telephone Number		Mobile Number	
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Have you been a resident in the UK/EEA for the last 3 years?	Yes		No	
Have you moved to United Kingdom since 01 January 2021?	Yes		No	

Student's Bank Details (Disbursements can be made to Student's own account only)

If we need to pay support directly to you, we will do so by paying the money into your bank or building society account. Please provide your details in the below table:																		
Name of Bank/Building Society:																		
Town of Bank/Building Society:																		
Account in name of:																		
Sort Code:										Account No.								
Building Society Ref. (savings a/c)																		

Financial Evidence

Please tick ALL boxes that apply to your household and supply relevant supporting evidence (the entire document, including any blank numbered pages) including benefit letters dated within the last six months unless otherwise stated:

Vulnerable Bursary applicants ONLY

- In care as a Looked After Child or a Care Leaver – please supply a letter from the Local Authority Universal Credit in student's own name – statements covering last 3 consecutive months
- Income Support (IS) - award letter **in student's own name** dated after 5th April 2024
- In receipt of Employment and Support Allowance/Universal Credit AND Disability Living Allowance/Personal Independence Payment - Award letter – dated within last 6 months

Applicants for 16-18. Discretionary Bursary

To be eligible for financial support you will need to evidence an annual household income below £30,000 (gross taxable income).

- Tax Credit Award Notice 2025/2026 – ALL pages starting 06/04/2024
- Tax Credit Award Review 2025 for the period 06/04/2024 to 05/04/2025
- Universal Credit – ALL pages of statements (including breakdown calculations and deductions) covering the last 3 consecutive months
- Employment Support Allowance (ESA) award letter dated within last 6 months AND all other benefits
- Income Support (IS) award letter dated within last 6 months AND all other benefits and/or 3 latest payslips for all earning in the household
- Job Seekers (JSA) award letter dated within last 6 months AND all other benefits and/or 3 latest payslips for all earning in the household
- Guaranteed State Pension award letter dated within last 6 months
- Tax Return for 2024/2025 (self-employed) **plus Accountants letter**
- If you do not have any of the above evidence but believe your gross household income to be below £30,000 per year please evidence this by sending your most recent payslips and bank statements for all earnings in the household covering the last 3 consecutive months.

Transport

- I will be travelling by Bus Stagecoach Whippet Other _____
- Do you have a Tiger Bus Pass? Yes No

How the funds will be used

Please indicate below how you would use your bursary funding and provide costings for the *whole of the academic year*.

- | | |
|---|---------|
| <input type="checkbox"/> Public transport to/from college or college activities (contribution towards bus/train fares for those not eligible for free post-16 transport) | £ _____ |
| <input type="checkbox"/> Transport to/from college or college activities (contribution towards fuel/running costs for those not eligible for free post-16 transport) | £ _____ |
| <input type="checkbox"/> Meals/drinks whilst at college (for those not eligible for Free School Meals. The maximum available support is £45 per bursary payment month (9 in the year). Depending on attendance patterns this equates to approximately £2.30 – £2.80 per day when in college). Food for extra revision classes can be claimed for as well. | £ _____ |
| <input type="checkbox"/> Course materials (e.g. textbooks; stationery) | £ _____ |
| <input type="checkbox"/> Specialist equipment and/or clothing/kit to use as part of your study programme | £ _____ |
| <input type="checkbox"/> Materials/ingredients for use as part of your programme | £ _____ |
| <input type="checkbox"/> Field trips/visits as part of your programme of study | £ _____ |
| <input type="checkbox"/> Other, please give details | £ _____ |
| TOTAL AMOUNT | £ _____ |

Have you already purchased any items? Yes No

If yes, please note that full reimbursement may not be provided if the college could have obtained the items at a lower cost. Please provide receipts/proof of purchase. Please note reimbursements cannot be made unless evidence is provided.

Declaration

- I confirm that the information I have provided on this application is correct to the best of my knowledge.
- I have included all supporting documentation with this application.
- I understand that if I leave before the completion of my programme of study I may be required to pay back all or part of the amount paid to me.
- I understand that when I complete my course or leave before completion, I must return any equipment purchased with bursary funding.
- I have read the Financial Support Guidelines, and the 16-19 Bursary Fund Overview available on gov.uk.
- I understand that my information is being held by Northstowe Sixth Form in accordance with the General Data Protection Regulation and will be shared with other bodies administering public funds to determine the support available and, also for the prevention and detection of fraud in connection with this claim.
- I understand my Bank details are needed to make Bursary payments. These will be collected if the application is successful and will be stored in a secure manner and will be held until you leave college, then removed and securely disposed of.

Student's signature: _____ **Date:** _____

Parent/carer signature: _____ **Date:** _____

Office Use: Date application received: _____

Evidence supplied: YES/NO Checks completed: YES/NO